

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, January 28, 2020 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Alt, Kierzek, Thurow  
Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Downing, Atty. Truman, C. Haggard, T. Pinion, A. Goetz, D. Helms, Darren Hornby (Chamber of Commerce), Ben Bromley (Chamber of Commerce), members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of January 14, 2020.

Moved by Ellington, seconded by Alt and carried to approve the amended agenda, moving the congratulations for Allison Goetz to the presentations.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATIONS**

- The Mayor presented the Baraboo GEM Award to Mary Dressen.
- The Mayor congratulated Community Service Officer Allison Goetz who will be retiring after 20 years with the Baraboo Police Department. We wish Allison a very happy retirement!
- Darren Hornby presented the Baraboo Area Chamber of Commerce Annual Report.

**PUBLIC HEARINGS** – None Scheduled

**PUBLIC INVITED TO SPEAK** – No one spoke

**MAYOR'S BUSINESS**

- 2020 Census Reminder

**CONSENT AGENDA**

**Resolution No. 19-154**

THAT the Accounts Payable, in the amount of \$481,819.67 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Wedekind, seconded by Kolb and carried that the Consent Agenda be approved-9 ayes.

**ORDINANCES ON 2<sup>ND</sup> READING**

Moved by Ellington, seconded by Kolb and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance No. 2540** revising Ordinance §7.02(2)(b)2 to provide for No Parking Any Time on the north side of Sauk Avenue, from a point 650 west of the centerline of Industrial Court to a point 800 feet west of the centerline of Industrial Court.

Moved by Petty, seconded by Ellington and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance NO. 2541** amending §8.05 of the City Code regarding Snow and Ice Removal.

**NEW BUSINESS – RESOLUTIONS****Resolution No. 19-155**

**NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT, the two current Grade 3 positions in Finance be increased to Grade 4 with a change in position title from “Office Assistant-Accountant” to “Finance Assistant-Accountant” be approved, with a January 1, 2020 effective date.

Moved by Wedekind, seconded by Petty and carried that **Resolution No. 19-155** be approved-9 ayes.

**Resolution No. 19-156**

**NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the City’s Employee Personnel Policy and Procedure Handbook is updated as follows:

- Section 3.04, Family and Medical Leave Act (“FMLA”)
  - Eliminate unnecessary language and instead incorporate and refer to the required federal and state language re: employee usage of FMLA
  - Redefine the 12-month period from the current definition of a calendar year to a 12-month look-back period.
- Section 3.08, Holidays
  - Addition of Martin Luther King Jr. Day as a paid City Holiday.

Moved by Petty, seconded by Kent and carried that **Resolution No. 19-156** be approved-9 ayes.

**ADMINISTRATOR AND COUNCIL COMMENTS**

- Congratulations to the Street Department on a job well done, both plowing and snow removal for the downtown.
- Congratulations to the Finance Department, realizing a cost savings with the purchase of new Baraboo Transit vans for 2020.

**REPORTS, PETITIONS, AND CORRESPONDENCE**

The City officially acknowledges receipt and distribution of the following:

- **Reports:** December 2019 – Treasurer & Fire Dept.
- **Minutes from the Following Meetings:**

**Finance/Personnel Committee–Dennis Thurow Committee Room, #205**

**January 14, 2020**

**Members Present:** Petty, Thurow, Kent

**Absent:**

**Others Present:** Mayor Palm, Adm. Downing, E. Truman, B. Zeman, M. Hardy

**Call to Order** –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Thurow to approve the minutes of December 10, 2019 and carried unanimously. Moved by Kent, seconded by Thurow to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Kent, seconded by Thurow to recommend to Council for approval of the accounts payable for **\$7,744,795.87**. Motion carried unanimously.
- b) **Approve Bike Wisconsin to use the Civic Center for overnight camping on the evening of June 18, 2020 and set fees at \$620** M. Hardy explained that this is the third year that Bike Wisconsin has requested the Civic Center for an overnight stay. This event includes about 100 bikers; they enjoy their stop in Baraboo and visiting the downtown area. This needs approval because 1) they are camping on City property and 2) the full rental for the Civic Center would be \$1,240 and the Park & Recreation Commission is recommending \$620 as a fee. This fee more than covers our expenses. Motion by Kent, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

**Informational Items**

- a) City Attorney reported on insurance claims:
  - i. Claim settlement for \$320.73 with Deb Dunke for motor vehicle damage

**Adjournment** – Moved by Kent, seconded by Thurow and carried to adjourn at 6:28pm.

- **Copies of these meeting minutes are on file in the Clerk's office:**

Police & Fire Comm.	11-18-19	UW Campus	12-19-19
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- **Petitions & Correspondence Being Referred:** Letter from Matt & Joan Hart regarding Elizabeth Street road condition – The Mayor has referred this to Public Safety Committee.

**CLOSED SESSION**

Moved by Ellington, seconded by Kolb, to go into Closed Session. If there is a majority vote to go into Closed Session, the Mayor will announce that the Council will go into Closed Session according to §19.85(1)(e), Wis. Stats, for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (deliberate the City's investment of public funds in and contractual arrangement with the Baraboo District Ambulance Service).

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Alt, Kierzek, Thurow  
Council Members Absent:  
Others Present: Mayor Palm, Adm. Downing, Atty. Truman, Clerk Zeman

**OPEN SESSION**

Moved by Wedekind, seconded by Kolb, to go into Open Session. The Mayor announces that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

**ADJOURNMENT**

Moved by Kolb, seconded by Petty, and carried on voice vote, that the meeting adjourn at 8:11pm.

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Brenda Zeman, City Clerk